

Alleghany Arts & Crafts
18 South Main Street, P. O. Box 1892
Sparta, NC 28675 336-372-1776

Alleghany Arts & Crafts is a 501c3 tax-exempt organization in North Carolina. We operate as a co-op gallery for local area artists and crafters in the heart of Sparta, NC. The gallery is open to all artist/crafters who are inspired and creative with a desire to be part of a growing arts community.

Benefits of Membership

- Opportunity to showcase and sell your work
- Low monthly membership fee and commissions
- Reduce commission through active work in the gallery
- Receive additional exposure through gallery events and advertising
- Receive a discount on the entry fee for the gallery Annual Christmas Craft Show
- Collaborate with other artisans

Commission Schedule

- 25% -35% for non-working members *
- 15% for those working a minimum of 3.5 hours per month
- 10% for those working a minimum of 7 hours per month
- 7.5% for Day Managers: those who agree to work the same shift each week or arrange to have their shift covered. They are required to work a minimum of 2 shifts per month to maintain this status.

Membership Process

- Complete a membership application
- Bring to the gallery, 3 items per category to be juried. Items must be priced and ready for sale.
- Upon acceptance, the Jury Committee Chairperson will contact you.
- Sign your membership agreement, pay the first 3 months dues (\$90) and receive a vendor Number.
- Contact the Display Committee to arrange for your works to be displayed in the Gallery.
- Membership Requirements
 - Monthly dues are \$30 per month for individuals and \$45 for family membership.
 - Active participation in the working of the co-op is expected.
 - Vendor Number must appear on all price tags of all your items on display.

APPLICATION FORM

ALLEGHANY ARTS & CRAFTS - 18 S. Main Street - Sparta, NC 28675 - 336 372 1776

Name (Please Print) _____

Business Name _____

Mailing Address _____

Preferred Phone # _____ Email _____

Art or Craft Category(s) _____

Please provide a minimum of 3 items for *each category (maximum of 3 categories)* you wish juried; a brief biography/artist statement with photo; and a description of materials and techniques.

Alleghany Arts & Crafts (AA&C) Terms and Conditions:

- All work must be original, handcrafted and created solely by the artist/crafter on this form.
- All submitted work must be complete, undamaged and priced for sale.
- We do not accept items embellished or made from commercially available kits, plans or patterns; imports; factory-made or assembled items; mechanical reproductions; or digital reproductions of work that originates in another media.
- All canvas must have finished edges; mats and frames must of good craftsmanship without blemishes.
- Small items, such as note cards, must be enclosed in a professional packet for display.
- A vendor will have no more than three separate media on display in the Gallery at any time. Exceptions must be deemed an asset to the Gallery and approved by the Jury Committee.
- The Jury Committee has the authority to re-jury any and all items in the Gallery as deemed appropriate.
- Sales of a vendor's work that were initiated due to Gallery display will be subject to commission to the Gallery and all applicable State Sales Tax.
- Alleghany Arts & Crafts is not responsible for any loss or damage to items submitted for the jury process or on display in the gallery.

I agree to abide by all terms and conditions herein for the duration of my AA&C membership and I declare these items are my own handcrafted art.

Signed _____ Date: _____

Below for Jury Committee Use

Juried / Accepted Date: _____ Vendor Code # _____

Dues for 3 months amount \$ _____ Date Paid _____ Received by _____

Category(s) _____

Signed, Jury Chair: _____

APPLICATION FORM

Brief Biography / Artist statement: _____

Description of your media and techniques: _____

How long have you been an artist/crafter?: _____

What talents or experiences can you offer our cooperative: _____

What days can you work in the gallery? _____

Membership Agreement

Alleghany Arts & Crafts

18 South Main Street - P. O. Box 1892 - Sparta - NC 28675 - 336-372-1776

Alleghany Arts & Crafts (AA&C) is a 501c3 tax exempt organization in Alleghany County, North Carolina. We operate as a "co-op gallery" for local area artists and crafters in the heart of Sparta, NC. As a Member of AA&C, I Agree to abide by the Bylaws, Guidelines and Decisions of the Executive, Jury and Display Committees.

I Agree to interact with the Officers and Members of the corporation, and the public with proper decorum.

I Agree to pay my dues of \$30 per month, on or before the 15th of each month.

I Agree that AA&C shall act as agent for me/us in conducting transactions between buyer and Gallery during the time of exhibited work as depicted by description and price thereto.

I Agree that sales initiated due to my Gallery display will be subject to AA&C commission.

I Agree that AA&C is not responsible for loss or damage to any item on display.

I Agree to work a minimum of 1 shift in the Gallery each month or be responsible for such shift coverage.

I Agree to sales commission to the AA&C per the following structure:

- 25% for non-working, exempt members
- 15% for those working a minimum of 3.5 hours per month
- 10% for those working a minimum of 7 hours per month
- 7 ½% for Day Managers; those who agree to work the same shift each week or arrange to have their shift covered. They are required to work a minimum of 2 shifts per month to maintain this status.

I Agree to supply Display Chairperson with a text biography and jpeg photo of themselves to be used in their assigned display area and in the Gallery website and marketing releases.

I Agree that all items in the Gallery will be periodically re-juried by the Jury Committee.

Signed _____ Date: _____

Print Name _____

Address _____ City _____

State _____ Zip _____ Phone _____

Cell _____ Email _____

Juried/Accepted Date: _____ Vendor Number: _____

Signed _____ Date: _____