

2025 Christmas Craft Show Guidelines

December 6, 2025

- **Booth Assignments are first come, first served.** We will reserve spaces based upon the postmark date or the date received at our gallery. Payment must accompany your completed application.
- You will be notified of acceptance within **4 weeks** of receipt of application and payment.
- **Deadline for postmark or delivery of applications is November 1, 2025.**
- **Craft show runs from 9 AM until 4:00 PM.** We ask you **do not** leave before 4:00 PM.
- The show is held rain or shine. **There is no refund of fees due to weather conditions.**
- **Set up times** will be Friday, December 5th from 3:00 pm – 6:30 pm and Saturday, December 6th from 7:30 am – 9:00 am.
- **Craft booth spaces** vary in size and approximate sizes are shown on the layout. Vendors provide their own tables, chairs, displays, decorations, etc.
- **Booth prices** are designated on the layout:
 - Indoor booths range from \$40 - \$70. Those with access to electricity are indicated on the layout with a red “P”
 - Outdoor space on porches - \$30.00
- **Vendors who were not vendors in 2024 must submit photos of sale items.** The Show Committee judges all entries. Fees will be refunded for applications that are not accepted. You may choose to send digital photos of your items. Please email them to info@AlleghanyArtsAndCrafts.com. Be sure to put “Christmas Craft Show” in the subject line and include your name or the name of your business in the body of the email.
- **Only handmade goods are accepted.** Items made from kits will not be admitted. Catalog vendors, T-shirts and other resale items will not be admitted.
- Outdoor booths (#32-36) have overhangs but they will not shelter you from most weather. Be prepared for wind, snow or rain!
- **WIFI** will be available in the building.
- **A food vendor** will be available to provide breakfast, lunch and beverages for purchase.
- Please make checks payable to **Alleghany Arts and Crafts**. Mail check, photos, and the completed application to the address below, or drop them by our Gallery during our normal business hours.

Mailing address:

Alleghany Arts & Crafts
P.O. Box 1892
Sparta, NC 28675

Gallery address:

18 S Main St
Sparta, NC
Open Mon-Sat, 10-5

2025 Christmas Craft Show Application

Business Name: _____

Mailing Address: _____

Your Name: _____ Phone: _____ (Mobile preferred)

Email: _____ Alt phone: _____

Website: _____ Facebook: _____

Twitter: _____ Instagram: _____

Short description of your business and goods for sale for our website:

Exhibitor requests the following booth(s) and agrees to pay the appropriate booth rental fee on the layout.
Gallery members receive a \$5.00 discount on booth fees.

Preferred choice of booths (list at least 3 spaces) _____

Are you a previous vendor? Yes ____ No ____

PLEASE READ: This event occurs rain, snow or shine. The show sponsor cannot make refunds in case of weather OR be responsible for accidents, damages, or other loss incurred by vendors. Compliance with applicable state or federal laws (e.g. collection of sales tax) is the responsibility of the vendor. Submission of application is an implied agreement to abide by the rules set forth herein.

Signature: _____

Date: _____

****Office use only below this line****

Date Registration Received: _____ Payment Received _____

Payment Method: _____ Check Number: _____

Date Confirmation Emailed: _____ Space Assignment: _____



Please note: Booth sizes are approximate since this renovation is still in progress. We will have to be flexible in the back section if things change. Booths 12-17 currently have folded-in bleachers along the wall which reduces the available space. There are plans to remove these bleachers, but we have no idea if this will be done before the craft show. Be prepared for either scenario!